



South Cambridgeshire District Council

**Council Meeting
Thursday, 24 November 2022**

Agenda and Reports

South Cambridgeshire Hall
Cambourne Business Park
Cambourne, Cambridge
CB23 6EA

Exclusion Of Press And Public

The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.

"I propose that the Press and public be excluded from the meeting during the consideration of the following item number(s) in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph(s) of Part 1 of Schedule 12A of the Act (as amended)."

If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.

South Cambridgeshire District Council

TO: The Chair and Members of the
South Cambridgeshire District Council

Notice Is Hereby Given that the next meeting of the **Council** will be held in the **Council Chamber - South Cambs Hall** at **2.00 P.M.** on

Thursday, 24 November 2022

and I therefore summon you to attend accordingly for the transaction of the business specified below.

Dated this date

Liz Watts
Chief Executive

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.

Agenda

1. **Apologies**
To receive Apologies for Absence from Members.
2. **Declaration of Interest**
3. **Register of Interests**
Members are requested to inform Democratic Services of any changes in their Register of Members' Financial and Other Interests form.
4. **Minutes**
To authorise the Chair to sign the Minutes of the meeting held on the 22 September 2022 as a correct record.

(Pages 1 - 16)
5. **Announcements**
To receive any announcements from the Chair, Leader, the executive or the head of paid service.
6. **Questions From the Public**
To answer any questions asked by the public.

The deadline for receipt of public questions is midnight on Friday 18 November 2022.

The Council's scheme for public speaking at remote meetings may be inspected here:

[Public Speaking Scheme](#)

7. Petitions

To note all petitions received since the last Council meeting.

8. To Consider the Following Recommendation:

**8 (a) 2021/22 Provisional General Fund Revenue and Capital Outturn
(Cabinet, 14 November 2022)** (Pages 17 - 32)

9. Returning Officer's report of Councillors Elected (Pages 33 - 34)

10. Political Proportionality (Pages 35 - 42)

11. Making of Gamlingay Neighbourhood Plan (Pages 43 - 138)

**12. Report of the Independent Remuneration Panel - Members' Allowances
Scheme 2022/23** (Pages 139 - 154)

13. Membership of Committees and Other Bodies

Council is asked to:

- i) Note the appointment of Councillors on committees as set out in the report on political proportionality above;
- ii) In respect of the Joint Local Planning Advisory Group, note the appointment of Councillor Peter Sandford in place of Councillor Aidan Van der Weyer and the appointment of Councillors John Loveluck and Henry Batchelor as 1st and 2nd substitute Members;
- iii) In respect of Grants Advisory Committee, note the appointment of Councillor Martin Cahn as 3rd substitute Member;
- iv) Note any other changes in roles, membership or substitutes in respect of any other committee;
- v) Note, and, where required, endorse any changes to Outside Bodies appointments; and
- vi) Note any executive appointments.

14. Cambridgeshire and Peterborough Combined Authority (Pages 155 - 192)

15. Greater Cambridge Partnership (Pages 193 - 200)

16. Ox-Cam Regional Partnership (Pages 201 - 210)

17. Questions From Councillors

A period of 30 minutes will be allocated for this item to include those questions where notice has been provided (as set out on the agenda below) and questions which may be asked without notice.

Members wishing to ask a question without notice should indicate this intention to the Interim Democratic Services Team Manager prior to the commencement of the item. Members' names will be drawn at random by the Chairman until there are no further questions or until the expiration of the time period.

17 (a) From Cllr Dan Lentell

In her reply to my question at the last Full Council meeting, the Deputy Leader referenced the government statistic underpinning the congestion charge proposal, and the inclusion of our hospitals at Addenbrooke's in particular, namely, the claim that Cambridge residents on low or no income are less likely to own, or have access to, a car.

While this claim may be correct for our densely-packed urban centre, is it also true for very rural parts of the South Cambridgeshire District such as my ward in Over & Willingham? And, as a professional schoolteacher, will the Deputy Leader show her working out by providing the data to justify her answer?

17 (b) From Cllr Heather Williams

Is the Leader happy with the current levels of planning enforcement?

17 (c) From Cllr Graham Cone

How many complaints is the Leader aware of that have been marked complete by mistake in the last four years?

17 (d) From Cllr Sue Ellington

How long is reasonable in the Leader's view to have a complaint answered?

17 (e) From Cllr Richard Williams

Does the Leader accept that if it is this council that wants excessive house building then this council is responsible for resolving key issues like water supply?

17 (f) From Cllr Shrobona Bhattacharya

Since the Leader came to Cambourne Town Council in February 2019 to say the council was removing their support for the High Street nothing really seems to have moved on. Will the Leader confirm if there will ever be enough priority given to a High Street in Cambourne by this administration or will we have another 3 years of nothing?

17 (g) From Cllr Tom Bygott

In July 2021 the Lead cabinet member for Planning stated that ‘The Council had developed an action plan which had been shared with Local Ward Councillors for comment and with the Parish Council. The Action plan sets out the measures that the Council proposes following the recommendations of HR Wallingford. Subject to the Parish Councils feedback on the action plan, the Council will then seek to progress with the measures outlined in that plan.’ Where is it?

18. Notices of Motion

A period of 30 minutes will be allowed for each Motion to be moved, seconded and debated, including dealing with any amendments. At the expiry of the 30 minute period, debate shall cease immediately, the mover of the original Motion, or if the original Motion has been amended, the mover of that amendment now forming part of the substantive motion, will have the right of reply before it is put to the vote.

18 (a) Standing in the name of Councillor Heather Williams

This council notes the concerns raised by many residents across South Cambridgeshire about the introduction of a ‘Sustainable travel zone’ that would charge people to enter the zone via motor vehicle. This council will formally respond to the Greater Cambridge Partnerships consultation relaying these concerns on behalf of the residents we serve. This council, as part of the consultation, will raise opposition to the introduction of said charge and cite the inclusion of Addenbrooke’s and Royal Papworth Hospital as absolutely unacceptable.

18 (b) Standing in the name of Councillor Tom Bygott

This council notes the lack of planning enforcement actually taken in the last 2 years and raises its concerns. We as a council wish to make clear that we will take enforcement action when breaches are made. We will instruct officers that it is this council’s view that enforcement should be taken unless good grounds not to as opposed to the apparent current reverse ethos.

18 (c) Standing in the name of Councillor Graham Cone

This council accepts that there is no operational need for the water treatment plant to be relocated to the Honey Hill site between Horningsea and Fen Ditton, the relocation allows houses to be built on the current site via the Housing Infrastructure Fund.

This council does not believe that the relocation of the water treatment plant to the Honey Hill site should be deemed acceptable.

This council will clearly distinguish where the proposed relocation is situated within the Local Plan documentation going forward.

The council will make clear how many dwellings could be allocated without relocation of the water treatment plant. These measures would ensure full transparency in all future documents so residents can accurately ascertain the emerging Local Plan's impact to the green belt.

19. Chair's Engagements

To note the Chair's engagements since the last Council meeting:

Date of Event	Event	Attended by Chair/Vice Chair
16.10.22	High Sheriff of Cambridgeshire's Justice Service Invitation	Attended by the Chair, Cllr Anna Bradnam
11.11.22	Veterans Day Ceremony	Attended by Vice Chair, Cllr Peter Fane and a Wreath laid on behalf of South Cambs District Council
17.11.22	RAF Annual Thanksgiving Service and Pie Social	Accepted by the Chair, Cllr Anna Bradnam
05.12.22	Wing Commanders Winter Reception	Accepted by the Chair, Cllr Anna Bradnam

NOTES TO HELP THOSE ATTENDING MEETINGS IN PERSON AT SOUTH CAMBRIDGESHIRE HALL

Please note parking is very restricted during March 2022, so you may wish to attend the meeting remotely via the MS Teams link, rather than in person. Please also refer to the Covid-security measures relating to meetings in the Council Chamber which continue to apply following the Government's return to Plan A in January 2022.

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

Security

When attending meetings in non-public areas of the Council offices you must report to Reception, sign in, and at all times wear the Visitor badge if one is issued. Before leaving the building, please sign out and return the Visitor badge to Reception.

Public seating in meeting rooms is limited. For further details contact Democratic Services on 01954 713000 or e-mail democratic.services@scambs.gov.uk

Emergency and Evacuation

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this is via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the Fire and Rescue Service.
- **Do not** re-enter the building until the officer in charge or the Fire and Rescue Service confirms that it is safe to do so.

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Access for People with Disabilities

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. The Council Chamber is accessible to wheelchair users. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

Toilets

Public toilets are available on each floor of the building next to the lifts. These include facilities for disabled people.

Recording of Business and Use of Mobile Phones

We are open and transparent about how we make decisions. Public meetings are webcast and are also recorded, but we allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

Banners, Placards and similar items

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. If you do so, the Chair will suspend the meeting until such items

are removed.

Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chair will warn the person concerned. If they continue to interrupt, the Chair will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chair may call for that part to be cleared. The meeting will be suspended until order has been restored.

Smoking

No one can smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

Food and Drink

Whilst snack vending machines are available in the ground floor public area, please note that no food is permitted in the Chamber. We advise that all attendees at meetings should bring their own water bottles which they can re-fill at the sink in the Kitchenette opposite the Chamber.